

**Risk Assessment**

Nursery Area / Room			Task	Covid-19 general work practices			Carried out by	Managers Name		
Manager Name & Signature			Date				Planned Review Date	Review if significant change		
Operation/ Activity	Hazard	People at risk	Severity / Consequence	Likelihood	Overall Risk Rate	Possible Control measures/ Recommendations/ Action required			Risk Rate	Time / Targets
Travel to and from place of work	Infection	All	H	H	H	Staff to adhere to new "Managing staff policy during Covid-19"  Where possible try to find alternative methods of travel to your place of work to avoid public transport Wear gloves always if using public transport. Cover your face and avoid touching face, mouth and eyes if using public transport. Face coverings are advised when traveling to work or in public places. If you must use public transport, try to travel in off peak time and maintain social distancing of 2mtrs			M	Information sent to staff prior to return to work
Cleaning Nursery Environment	Contamination	Managers & Leaders	H	H	H	The nursery will be deep cleaned by our external cleaning staff in line with their operating policies prior to the reopening of each site. Nurseries are professionally cleaned each evening and the clean will be matching the new schedule of cleaning in Covid-19 pandemic. Cleaning policy updated for all nurseries to include ongoing cleaning by staff throughout the day. Additional resources and PPE on all sites to support the staff in keeping the environment clean.			M	As above

Working as part of a team	Social distancing	Operative	H	H	H	<p>Staff to adhere to new "Managing staff policy during Covid-19" "Safe play &amp; interaction policy"</p> <p>All policies to be read by staff and will be available in staff share point and, on the Website.</p> <p>Always ensure social distancing at a minimum of 2-metres between others. One person in the bathroom areas at any time unless 2-meter distance can be adhered to.</p> <p>Meetings with managers or colleagues to be held at a distance or electronically.</p> <p>Staff room should not exceed the number of personal as displayed on the door.</p>	M	Information sent to staff prior to return to work & during induction
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Issue 2

Sharing resources with children & staff	Contamination	ALL	H	H	H	New & revised policies introduced May 2020  See cleaning policy Safe play & interaction policy	M	Information sent to staff prior to return to work & during induction
Sleep & Meal times for the children	Contamination	All	H	H	H	New & revised policies introduced May 2020	M	Information sent to staff prior to return to work & during induction
Covid-19	Symptoms including Flu like symptoms, persistent cough and /or fever	ALL	H	H	H	If an operative is showing any of the Covid-19 symptoms (however mild) you must leave work immediately and travel to your place of residency. New & revised policies introduced May 2020 Covid-19 Policy	M	Information sent to staff & parents prior to return to Nursery & during induction
Covid-19	Possibility of becoming infected or spreading the infection	ALL	H	H	H	If you are living with someone who is self-isolating you must also self-isolate for a period of 14 days  Please refer to  Covid-19 Policy	M	Information sent to staff & parents prior to return to Nursery & during induction
Covid-19	Vulnerable people	ALL	H	H	H	If staff or children falls into one of the governments high risk categories due to age or under lying health conditions they need to self-isolate and complete the relevant SSP forms or inform nursery of their nonattendance Covid-19 Policy	M	Information sent to staff & parents prior to

								return to Nursery & during induction
Arrival & departure of staff, children, visitors and External professions	Spread of Infection and contamination	All	H	H	H	<p>New policy written to clearly outline the measures that the nurseries will adopt when children arrive and depart from the nursery.</p> <p>No parents or carers are allowed on site except in emergencies. "Children arriving and departing nursery during Covid-19 policy"</p> <p>Limited access for parent or carer during settle sessions to designated areas "Settle Policy during covid-19"</p> <p>No Visitors or external professionals to enter the nursery on a temporary basis due to reducing the spread of COVID 19</p>		Information sent to staff & parents prior to return to Nursery & during induction

- This Risk Assessment is to be read in conjunction will our policies and procedures during Covid-19 pandemic

time