



Application Form

Position Applied for:

Please complete the following in **BLOCK CAPITALS**

Preferred Location:	Hayes Road	Petts Wood	Langdon Rd
	West Wickham	No preference	

Full Name:		Previous Name(s):
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Address:		Post Code:	
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Telephone Number:	
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Email address:	
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Date of Birth:	
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National Insurance No:	
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Education:		Please enter your most recent school/college/university first)
From:	To:	Where:

Qualifications:		
Year:	Subject	Grade Attained (please indicate)

Present Employment:			
Year:	Employer:	Job Title:	Notice Period Required & Current Salary

Previous Employment			
Year:	Employer:	Job Title:	Reason for Leaving:

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Do you have any skills, experience or qualifications that you feel would especially suit the job you are applying for? (You may wish to attach a separate sheet or covering letter to support your application)

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Do you have any disability as defined by the Equality Act 2010 that may require an adjustment in order for you to attend/participate in the recruitment process?

Yes No

If you have answered Yes, please give details.....
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This post is exempt from the Rehabilitation of Offenders Act 1974 and that this means that applicants are required to disclose all convictions, whether spent or unspent. This post is subject to Enhanced Disclosure by the Disclosure and Barring Service.

Do you subscribe to the DBS's Update Service?

Yes No

If offered this position, will you continue to work in any other capacity?

Yes No

If yes please give brief details.....

Do you have the legal right to work in the UK?

Yes No

Where did you hear about this vacancy?

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You will be required to provide evidence of your legal right to work in the UK at interview or induction. Offers of employment will be provisional on such evidence being provided and being satisfactory to the employer.

Do you have any current holiday commitments?

If yes, please give dates etc.....

References: Please give at least **TWO** referees, ideally **THREE** (one of whom should be your current or last employer, if you haven't worked it should be a School/College reference). Character references are acceptable where there has not been previous employment.
If you do **NOT** wish us to contact your referees before an offer is made, please place a cross in the appropriate box.

Name & Position of referee	Company Name & Address	Telephone Number	Email Address

Declaration

I declare that the information given in this application form is true and accurate. I understand that if I have given misleading information on this form or made any omissions, this will be sufficient grounds for terminating my employment. I confirm I am not barred from working with children or vulnerable adults.

Signed:

Date:

Privacy Notice

We will store your data either on paper records or a computer system in accordance with the Data Protection Act 2018 and The EU General Data Protection Regulation. Your data will be processed solely in connection with recruitment and employment. You may withdraw your consent at any time. We will not share the information on this form outside the organisation or the UK. If you give us consent tick here

This form, duly signed, should be returned to: lisa@rainbowdaynursery.com

Rainbow Day Nursery is committed to safeguarding and promoting the welfare of children and young people and expects that all staff and volunteers to share this commitment.

